

TENDER DOCUMENT FOR

Renovation of Entrance & Connecting Lobby of Army Public School Bhuj

at

Military Cantt Bhuj

NAME OF TENDERER	
ADDRESS	

Last Date of Submission: 20.03.2024

Time: Till 14: 30 Hrs

**ARMY PUBLIC SCHOOL BHUJ
MILITARY CANTT
This tender consist of pages from **01 to 26****

NOTICE INVITING TENDER

Ref. No. 1442/APS/Misc

Date: 01.03.2024

From Empanelled contractors only - Category IIIA .

M/s _____

Dear Sir/s,

SUB: Renovation of Entrance and Connecting Lobby of APS Bhuj

Army Public School Bhuj invites interested contractors to submit bids for the renovation of the entrance and connecting lobby area of our school. The project entails refurbishing a space of 408 square feet, encompassing two entrance lobbies measuring 12' x 17' each, along with the inclusion of a staircase and a water dispenser area.

1. Tenders are invited from eligible empanelled contractors for the captioned work. The tender form can be obtained from the APS Bhuj website www.apsbhuj.in.
2. The Vendor/ Contractor must visit the school and must have his measurement of all the mentioned areas. No claim will be accepted later on for more or less area. To avoid any kind of miscalculation, mismeasurement & misunderstanding of scope of work.
3. The sealed tender in the prescribed tender form in envelopes as follows should be addressed to The Principal APS . The envelope shall be dropped in the Tender Box provided at the school office or forwarded via registered/ speed post **not later than 14:30 Hrs on 20.03.2024.**
4. If the last date of receipt or opening of the tenders happens to be a holiday for APS , then the receipt and opening by the tenders shall be shifted to next working day without change of time and venue.
5. APS Bhuj also reserves the right to negotiate or partly accept any or all, in part or in whole the tenders received without assigning any reasons thereof. The tenderer may have to furnish Rate Analysis for the scrutiny of rates by APS, Bhuj for negotiation etc., if required. Tenders, which do not fulfil all or any of the above conditions and conditions mentioned in the tender documents are incomplete in any respect are liable to be rejected. Any discrepancies, omissions, ambiguities in the tender documents or any doubt as to their meaning should be reported in writing to The Principal APS, Bhuj who will review the questions and where information sought is not clearly indicated or specified. APS, Bhuj will

issue clarifications to all the tenderers, which will become part of the contract document. APS, Bhuj will not be responsible if the discrepancies, omissions, ambiguities in the Tender documents or any doubts as to their meaning are not brought to the notice of APS, Bhuj before three working days prior to the date of submission of the tender.

5. It is advised to ensure strict observance of commercial aspect of this tender and also of the following points:-

- (a) **Time of Completion-30 Days** including monsoon months from the 10th day of issue of letter of acceptance for tender.
- (b) The onus of Cooperation with other contractors for any disciplines in services lie on the tenderer.
- (c) It may please be noted that all documents that comprise the tender documents should be signed and sealed by the tenderer.
- (d) No part of the bill of quantities including specifications should be deleted.
- (e) **Validity of offer: 45 days** from the date of opening of price bids.
- (f) **Defects liability Period:12 months** from the date of virtual completion, as certified by APS, Bhuj.
- (g) **Liquidated damages**: for any unsubstantiated delay in completion of the works will be levied at 0.25% of the value of the accepted tender for every week of delay or part thereof, subject to maximum of 5% of the value of the accepted tender.
- (h) APS reserves the right to accept or reject any /all tender/s in part or whole of any firm/firms without assigning any reasons for doing so.
- (j) The successful tenderer will enter into agreement with APS as per the standard format given in the tender on a non-judicial stamp paper as per prevailing Stamp Act of the State within 14 Days from the date of issue of work order failing which the bidder's EMD may stand forfeited.
- (k) **EMD** : Rs 14,550/-
- (l) **Cost of Tender Form** : Rs 1000/-

CRITERIA OF ELIGIBILITY FOR ISSUE OF TENDER DOCUMENTS

Pre-qualification condition: -For empanelled contractors only – category IIIA .

This **Notice Inviting Tender (NIT)** shall also form part of the Tender Documents.

1. Each tenderer will comprise of two parts viz. Part-I comprising of Notice Inviting Tender, Form of Tender, Instructions to Tenderers, Articles of Agreement, General and Special Conditions of Contract, Specifications and Part-II comprising of only Schedule of Quantities.

2. **Envelope No. 1** – shall contain Earnest Money Deposit, Cost of the Tender and Part – I (Conditions of Contract & Technical Specifications) of the tender. **Envelope No. 2** – shall contain only Schedule of Quantities priced and completed in all respects. No sub division of projects is acceptable. In case of variation in quotes of the projects, the same shall be negotiated on bench marking of quoted prices. This shall not include any conditions whatsoever. In case any conditions are included in Envelope No 2, the same shall not be taken into consideration. Further, the tender in such case is liable to be rejected.

3. Both the sealed envelopes i.e. Part-I and Part-II should be covered in a **third envelope** which shall be sealed and should be submitted to the office not later than **14:30 Hrs. on 20.03.2024**. Envelope No.1 will be opened at **13:00 Hrs. on 21.03.2024** in presence of tenderers or their authorized representatives who choose to be present. The same procedure to be followed for all projects.

4. After opening of the Envelope No.1 and assessing the conditions stipulated by bidders, if any, the Army Public School Bhuj will, if he so decides, may inform all the tenderers about any modifications in the tender conditions. Tenderers who agree to the changed conditions along with original in- toto will be allowed to make modifications if they so wish in their tender prices by means of a letter to be submitted in sealed cover, which, along with their price bid will form the final price bid. A tender will be rejected if any tenderer proposes any deviation from the above.

5. The Envelope No. 2 shall be opened only in respect of those tenderers who after discussion bring their tenders in line with the requirements of tender document and are acceptable to the Employer. The decision of the Army Public School Bhuj in this regard shall be binding on the tenderers and not open to question or appeals. The date and time of opening of Envelope No.2 shall be intimated after opening of Envelope No.1.

6. This Tender shall not include any conditions whatsoever. In case any conditions are included in the tender, the same shall not be taken into consideration. Further, the tender in such case is liable to be rejected

7. Each tender will comprise of Notice Inviting Tender, Form of Tender, Instructions to Tenderers, Articles of Agreement, General and Special Conditions of Contract, Detailed Specifications and Schedule of Quantities.

8. Earnest Money Deposit (EMD) of Rs 14,550/- and tender cost of Rs. 1,000/- by way of directly crediting our Current Account /Demand Draft as per details given below may be made. EMD & Tender cost will not be received through cash or cash transaction in Bank account. Such tenders will be rejected without assigning any reason.

9. Tenders without EMD and Tender's cost shall be rejected. EMD and the tender cost shall not bear any interest. Challan for EMD and tender document fee should be enclosed with the tender, failing which the tender shall be rejected. The details of APS current account is as per the details given below:-

Payee Name : ARMY PUBLIC SCHOOL BHUJ

Current Account No : 39036850335

Name of the Bank : State Bank of India

Address : Army Cantt Bhuj

10. Tenders received late on account of any reason whatsoever and telegraphic & faxed/post tenders shall not be entertained.

Yours faithfully,

Sd/-

(Jitendra Khemchand)

Principal

FORM OF TENDER

Place :

Date :

The Principal ,
 APS
 Bhuj.

Dear Sir

1. Having examined the specifications and schedule of quantities relating to the work/s specified in the memorandum hereinafter set out and having visited and examined the site of the work/s specified in the said memorandum and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the work/s specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities and in accordance in all respects with the specifications and instructions in writing referred to in conditions of tender, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

(a) Description of work/s:	Renovation of Entrance & Connecting Lobby (408 Sp.ft) (Size: 12' x 17')
(b) Earnest Money Deposit (EMD):	Rs 14,550/- (Refundable)
(c) Percentage, if any, to be deducted from bills:	5%
(d) RMD:	5% of bill value subject to the maximum of total value of Work done.
(e) Time allowed for completion of the work/s from tenth day afterdate of written order i.e. date of commencement:	30 Days
(F) Liquidated Damages	0.25% of the value of the accepted tender for every week of delay or part thereof, subject to maximum of 5% of the value of the accepted tender.

2. Should this tender be accepted, I/We hereby agree to abide by the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to Army Public School, Bhuj the amount mentioned in the said conditions.

3. I/We have deposited **Rs 14,550/-** as Earnest money and Rs.1,000/- as Tender Cost with form of Demand Draft in the name of Principal, Army Public School, Bhuj in the current account which will not to bear any interest. Should I/We fail to execute the contract when called upon to do so, I/We do hereby agree that this sum shall be forfeited. In case of unsuccessful bidders, the EMD will be **refunded** only on award of Contract to the successful bidder. If the bidder withdraws his tender before expiry of the validity period of the tender or if the Contractor fails to execute / complete the works satisfactorily, APS reserves the right to forfeit the EMD. The cost of the tender will not be refunded in any case.

4. "Initial Security Deposit (ISD)" of 2% of accepted value of the tender shall be provided by the successful tenderer in form of bank draft from a scheduled bank within 15 days of intimation to him of acceptance of tender or may be directly credited to Bank's current account. The EMD already furnished shall be taken in to account while determining the ISD. **In other words EMD shall become a part of ISD.** The ISD will be liable to be forfeited in case the contractor commits any breach of any terms and conditions of the Contract or fails to complete the work. This forfeiture is independent of the liquidated damages provided for in the Contract. The ISD will not bear any interest.

5. I / We agree to pay Income-tax, GST, Sales-tax, Works Contract Tax, Labour Welfare Fund Charges, Excise /Octroi duties and all other taxes etc. as prevailing from time to time on such items for which such taxes and charges are levied by the appropriate authorities. The rates quoted by me /us are inclusive of all such taxes and charges including GST, change in tax etc. as are applicable and the rates quoted by me/us are firm and not subject to any change due to fluctuations in any taxes or in the market.

6. I / We understand that you are not bound to accept the lowest offer or bound to assign any reasons for rejecting our tender.

7. I / We agree to keep our offer open for 45 days from the date of opening of bid.

Signature of Contractor With
seal & stamp

ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made this ___ day of _____, between the _____ and _____ having its Head (hereinafter called "the Employer") of _____ the _____ one _____ part and _____

(hereinafter called "the Contractor") of the other part.

WHEREAS the Army Public School Bhuj is desirous of carrying out the work of "Renovation of Entrance & Connecting Lobby" (here in after referred to as "work" and has issued a tender (Ref No. _____ dated _____) describing the works to be done.

In response to the said tender of APS , the Contractor has submitted and agreed for work as per terms and conditions mentioned in the tender hereinafter referred as "Tender Document" and APS has accepted the Tender Document submitted by the contractor and has issued a work order (Ref.No__dt____). The terms used but not defined in this Agreement shall have full meaning given to such terms in the Tender Document for work.

NOW IT IS HEREBY AGREED AS FOLLOWS

1. In this Agreement, words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract here in after referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement viz.
 - (a) Tender Document submitted by the Contractor and accepted by the Army Public School Bhuj for the work.
 - (b) Letter of Award of work to the Contractor by the Employer.
 - (c) Any other document specifically indicated to be included in the contract agreement and mutually agreed upon by both the parties.

IN WITNESS WHERE OF the Army Public School Bhuj has set its hand to these presents through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day and year first herein above written.

Signature Clause : _____

SIGNED AND DELIVERED BY the APS

_____ (name

and

designation) in the presence of

(1) _____

Address : _____

(2) _____

Address : _____

SIGNED AND DELIVERED BY _____

_____ in the presence of

(1) _____

Address : _____

(2) _____

Address : _____

The COMMON SEAL OF _____ was hereunto affixed pursuant to the resolutions passed by its Board of Directors at the meeting held on

_____ in the presence of

(1) _____

(2) _____

Directors, who have signed these presents in token thereof in

the presence of

(1) _____

(2) _____

SIGNED AND SEALED BY the Contractor by the hand of Shri _____ and duly constituted Attorney.

GENERAL INSTRUCTIONS TO CONTRACTORS AND SPECIAL CONDITIONS

1. No tender will be received after **14:30 Hrs on 20.03.2024** under any circumstance whatsoever.
2. (a) Tenders will be opened at **13:00 Hrs on 21.03.2024** at his office by Principal, APS Bhuj or any other officer designated for this purpose by him in the presence of the other officials and the tenderers or their representatives, should they choose to be present.
(b) Tenders shall remain open to acceptance by the APS for a period of 90 days from the date of opening the tender which may be extended by mutual agreement and the tenderer shall not cancel or withdraw the tender during the period.
(c) The tenderer must use only the forms issued by the Army Public School Bhuj to fill in the rates.
3. (a) The tender form must be filled in English and all entries must be made by hand and written in ink. If any of the documents are missing or unsigned the tender may be considered invalid by the APS at its discretion.
(b) Rates should be quoted both in figures and words in columns specified. All erasures and alterations made while filling the tender must be attested by initials of the tenderer. No advice of any change in rate or conditions after the opening of the tender will be entertained.
(c) Each of the tender documents should be signed by the person or persons submitting tender in token of his/their having acquainted himself/themselves with the General Conditions of Contract, Specifications, and Special Conditions etc. as laid down. Any tender with any of the documents not so signed may be rejected.
(d) The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to tender into the proposed contract. Otherwise, the tender may be rejected by the Bank.
4. Under no circumstance, earnest money deposit or the cost of the tender will be accepted in the form of fixed deposit receipts or Banks or Insurance guarantee or cheque.
5. On receipt of intimation from the Army Public School Bhuj of the acceptance of his / their tender, the successful tenderer shall be bound to implement the contract and within fourteen days thereof the successful tenderer shall sign an agreement in accordance with the draft agreement but the written acceptance by the APS, Bhuj of a tender will constitute a binding contract, between the APS, Bhuj and the person so tendering, whether such formal agreement is or is not subsequently executed. The cost of the Stamp paper is to be borne by the successful tenderer.

6. In addition to the Earnest Money Deposit ISD and as further security for the due fulfilment of the contract by the contractor, 5% of the value of work done will be deducted by the Army Public School Bhuj as Retention Money from each payment to be made to the Contractor. All compensation or other sums of money payable by the Contractor to the Army Public School Bhuj under the terms of this Contract may be deducted from his retention money and the security deposit if the amount so permits and the Contractor shall, unless such deposit has become otherwise payable, within ten days after such deduction make good in cash the amount so deducted.

7. The contractor shall not assign the Contract. He shall not sublet any portion of the Contract except with the written consent of the Employer.

8. The Schedule of probable Quantities is liable to alteration by omission, deductions or additions at the discretion of the Employer. Each tender should contain not only the rates but also the value of each item of work entered in a separate column and all the items should be totalled in order to show the aggregate value of the entire tender.

9. The tenderer must obtain for himself on his own responsibility and at his own expense all the information which may be necessary for the purpose of making a tender for entering into a contract and must inspect the site of the work and acquaint himself with all local conditions, means of access to work, nature of the work and all matters pertaining thereto.

10. The rates quoted in the tender shall include all charges for scaffolding, cantering, hire charges for any tools and plants, sheds for material, marking out and clearing of site, watering etc. The rates quoted shall be deemed to be for the finished work to be measured at site. The rates shall also be firm and shall not be subject to exchange variations, labour conditions, fluctuations in railway freights or taxes or any conditions whatsoever. Tenderers must include in their rates sales tax, service tax, works contract tax, excise duty, octroi and any other tax and duty or other levy levied by the Central Government or any State Government or Local authority, if applicable. No claim in respect of any taxes or levy shall be entertained by the Employer. TDs as applicable will be deducted from the payments to be made to the tenderer.

11. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the Contractor and it shall be reckoned from the 10th day after written order to commence the work is issued. If the Contractor fails to complete the work within the specified period, he shall be liable to pay compensation as defined by the Liquidated Damages

clause. The tenderer shall before commencing work prepare a detailed work program, which shall be approved by the Employer.

12. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be, including delays arising out of modification to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Army Public School Bhuj shall not be liable for any claim in respect thereof. The Army Public School Bhuj does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

13. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of instructions in respect of such additional items and their quantities will be issued in writing by the Employer.

14. The successful tenderer must co-operate with the other contractors appointed by the Army Public School Bhuj so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Employer.

15. The Army Public School Bhuj will provide water and power required for the work free of cost at a suitable point and the contractor shall make his own arrangement to carry the same as required. The Contractor should ensure that the water and power facility provided by the Army Public School Bhuj are not wasted.

16. From commencement to completion of works, the Contractor shall take full responsibility for the care of the work and for taking precautions to prevent any loss or damage to the works and shall be liable for any damage or loss or theft that may arise to the works or any part thereof from any cause whatsoever, inherent defects and failures due to poor workmanship and causes such as lightning, explosion, earthquake, storm, hurricane, floods, inundation, riots (excluding civil war, rebellion, revolution and insurrection) and shall at his own cost repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.

Explanation:

For the purpose of this condition, the expression “from the commencement to completion of work” shall mean the time commencing from the issue of the work order to the contractor and ending with the issue of Virtual Completion Certificate.

17. We also agree to indemnify ARMY PUBLIC SCHOOL BHUJ by giving suitable Indemnity Bond as per ARMY PUBLIC SCHOOL BHUJ proforma attached herewith. We agree that ARMY PUBLIC SCHOOL BHUJ will make payment to us only after we furnish the Indemnity Bond to ARMY PUBLIC SCHOOL BHUJ.

I / We hereby declare that I /We have read and understood the above instructions for the guidance totenderers.

Witness

Signature of Tenderer (with seal & stamp) :

Address:_____

Date:

ANNEXURE "A" SAFETY CODE

1. There shall be maintained in a readily accessible place first aid appliances including adequate supply of sterilized dressings and cotton wool.
2. An injured person shall be taken to a public hospital without loss of time, in case where their injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the said rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
7. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement, mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
9. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
10. (i) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.
(ii) Suitable face masks should be supplied for use by the workers when the paint is applied in the forms of spray or surface having lead paint is being dry rubbed and scraped.
11. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments anchorage and supports shall be in perfect condition.
13. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.

SPECIAL TERMS & CONDITIONS OF THE CONTRACT

1. The Contract shall remain in the custody of Army Public School Bhuj and shall be produced by him at his office as and when required by the Contractor
2. The Contractor shall provide everything necessary for the proper execution of the works according to the intent and meaning of the Schedule of Quantities and Specification taken together whether the same may or may not be particularly shown or described therefrom, and if the Contractor finds any discrepancy in the writing refer the same to the Army Public School Bhuj who shall decide which is to be followed.
3. The Contractor shall conform to the provisions of any Act of the Law relating to the works, and to the Regulations and Bye-Laws of any authority and of any Water, Lighting and other Companies and shall before making any variations from the Specification that may be necessitated by so conforming, give to the Army Public School Bhuj written notice, specifying the variation proposed to be made and reason for it, and apply for instructions thereon. The Contractor shall bring to the attention of the Army Public School Bhuj all notices required by the said Acts, Regulations or Bye-Laws to be given to any Authority and pay to such Authority, or to any Public Office all fees that may be properly chargeable in respect of the works and lodge the receipts with the Employer.
4. The Contractor shall indemnify the Army Public School Bhuj against all claims in respect of patent rights, and shall defend all actions arising from such claims' and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof. Suitable and strong scaffoldings should be provided for workmen for all works that cannot safely be done from ground or from solid constructions. No extra payment shall be made for this unless specifically mentioned.
5. Adequate precautions shall be taken to prevent danger from electrical equipment. No material on the site of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public. The Contractor shall provide all necessary fencing and lights to protect the public from accident and shall be bound to bear the expenses of defense of every suit, action or other proceeding at law that may be brought by any person for injury sustained owing to neglect of the above precaution and to pay any damages and costs which may be awarded in any such suit, action or proceedings to any such person.
6. The Contractor shall give all necessary personal superintendent during the execution of the work, and as long thereafter as the Army Public School Bhuj may consider necessary

until the expiration of the "Defects Liability Period" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any direction, explanation, instructions or notice given by the Army Public School Bhuj to such representative shall be held to be given to the Contractor.

7. The Contractor shall on the request of the Army Public School Bhuj immediately dismiss from the works any person employed thereon by him who may, in the opinion of the Employer, be incompetent or misconducts himself, and such person shall not be again employed on the work without the permission of the Employer.

8. The Employer, and their respective representatives shall at all reasonable times have free access to the works and/or to the workshop, factories OR other places where materials are lying or from which they are being obtained, and the Contractor shall give every facility to the Employer, and their representatives necessary for inspections and examination test of the materials and workmanship. No person unauthorized by the Army Public School Bhuj except the representatives of Public Authorities shall be allowed on the works at any time

9. The Schedule of Quantities, unless otherwise stated shall be deemed to have been prepared in accordance with the Standard Method of Measurement. Any error in description or in quantity or in omission of items from the Schedule of Quantities shall not vitiate this Contract but shall be rectified and the value thereof ascertained by the Bank shall be added to or deducted from the Contract amount (as the case may be) provided that there shall be no rectification or error in the Contractor's Schedule of Rates.

10. The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his Tender for the works and of the prices stated in the Schedule of Quantities and/or the schedule of Rates and Prices which rates and prices shall cover all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.

11. Any defect, or other faults which may appear within the "Defects Liability Period" stated in the appendix hereto or, if none stated, then within 12 months after the virtual completion of the works arising in the opinion of the Army Public School Bhuj from materials or workmanship not in accordance with the Contract shall upon the directions in writing from the Employer, and within such reasonable time as shall be specified therein, be mended and made good by the Contractor, at his own cost and in case of default the Army Public School Bhuj may employ and pay other person to amend and make good such defects, or other faults, and all damages,

loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Army Public School Bhuj from the amount which may become due to the Contract, or the Employer, may in lieu of such amending and making good by the Contractor deduct from any moneys due to the Contractor a sum equivalent to the cost of amending such work. In the event of the amount retained under EMD/RMD/ISD being insufficient, recover the balance from the Contractor, together with any expense the Army Public School Bhuj may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub - Contractor employed on the works who has been nominated or approved by the Army Public School Bhuj as provided in Clause 15, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof.

12. The Works shall not be considered as completed until the ASP Bhuj has certified in writing that they have been virtually completed and Defects Liability Period shall commence from the date of virtual completion mentioned in such certificate.

13. The Contractor shall be responsible for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of himself or damages arising from carelessness, accident or any other cause whatever in any way connected with the carrying out of the Contractor. This Clause shall be held to include, inter alia, any damage to roads, streets, foot-paths, bridges or ways as well as all damage caused to buildings and works forming the subject of this Contract, by frost or other inclemency of weather. The Contractor shall indemnify them and hold him harmless in respect of all and any expenses arising from any such injury or damages to persons or property as aforesaid and also in respect of any claim made in respect of injury or damages under any Acts of Government or otherwise and also in respect of any Award of compensation of damages consequent upon such claims. The Contractor shall reinstate all damages of every sort mentioned in this Clause, so as to delivery up the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property or third parties.

14. The Contractor shall indemnify the Army Public School Bhuj against all claims which may be made against the Army Public School Bhuj by any member of the public or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, until the virtual completion of the Contract. The Contractor shall also similarly indemnify the Army Public School Bhuj against all claims which may be made upon the Army Public School Bhuj whether under various Act or any other statute in force during the currency of this Contract in respect of any employee of

the Contractor or any Sub-Contractor. The Army Public School Bhuj shall be at liberty and is hereby empowered to deduct the amount of any damage compensation, costs, charges and expenses arising or accruing from or in respect of any such claims or damages from any or all sums due or to become due to the Contractor.

15. If the Contractor fails to complete the work by the date stated in the Appendix or within any extended time hereof the Contractor shall pay or allow the Army Public School Bhuj the sum named in the Appendix as "Liquidated Damages and the Army Public School Bhuj may deduct damages from any moneys due to the Contractor.

16. If in the opinion of the Army Public School Bhuj the works be delayed (a) by force majeure or (b) reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or Public Authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or Tradesman engaged or nominated by the Army Public School Bhuj and not referred to in the Schedule or Quantities and/or Specification or (e) by reason of civil commotion, local combination of workmen or strike or lockout affecting any of the building traders, the Army Public School Bhuj may make a fair and reasonable extension of time for completion of the Contract Works. In case of such strike or lock-out, the Contractor shall as soon as may be, give written notice thereof to Employer, but the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required, to the satisfaction of the Army Public School Bhuj to proceed with work.

17. The Army Public School Bhuj shall have power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.

18. If any dispute, difference or question shall at any time arise between the parties as to the constriction of this Agreement or concerning anything or as to the rights, liabilities and duties of parties hereunder that the decision of the Army Public School Bhuj or its Principal, APS Bhuj is final and binding.

Signature of Tenderer (with seal & stamp)

Address : _____

Place & Date :

APPENDIX HEREIN BEFORE REFERRED TO

1.	Defects Liability Period	One Year
2.	Period of Final Measurement	60 Days
3.	Date of Commencement	10th day of Issue of work order.
4.	Date of Completion	Date of virtual completion of the work
5.	Value of works for Interim Certificates	50% of the work.
6.	Retention Percentage	5% of the bill value.
7.	Total Retention Money (Earnest Money + Retention Money)	5% of total value of work.
8.	Return of retention Money	One year after completion of Virtual completion certificate and successful completion of defect liability period.

Scaffolding: If required scaffolding is to be provided to complete the item as per BOQ.

- (a) The work of scaffolding shall be deemed to be the part of the work of respective terms underschedule and no extra payment in this regard under any circumstance shall be admissible.
- (b) The scaffolding thus erected shall have to be got approved from the Bank or his representative before commencing the work or actual painting.
- (c) However, it should be noted that approval from the Engineer shall not relieve the contractor of his responsibility and any damage to the property or any loss of life due to the negligence on this regard shall be at the Contractor's account.

PROFORMA OF THE INDEMNITY BOND

(ON THE APPROPRIATE VALUE OF NON-JUDICIAL STAMP PAPER)

TO,
 THE PRINCIPAL/ CHAIRMAN,
 ARMY PUBLIC SCHOOL,
 BHUJ

Dear Sir,

"Renovation of Entrance & Connecting Lobby" at APS Bhuj

"Works Order No. _Dated_____ issued by to M/s. ____.

Agreement between M/s. _____ and _____ Dated
 _____ Furnishing of Indemnity Bond by the Contractor against the
 claims of the Government and other Statutory Authority in respect of the "Renovation of
 Entrance & Connecting Lobby" of APS Bhuj

WHEREAS

1. APS Bhuj has invited tenders for the work of "Renovation of Entrance & Connecting Lobby" of APS located at Bhuj."
2. It is one of the conditions of the tender that the tender rates shall be firm and shall not subject to variation on account of imposing of any taxes, duties, excise duty, Octroi, service tax etc. by the Government (Central or State) or by any other statutory authority of tenders by ARMY PUBLIC SCHOOL BHUJ and that the Contractor shall indemnify ARMY PUBLIC SCHOOL BHUJ from any or all of the claims in future from the Government (Central or State) or any other Statutory Authority in this behalf.

Now, therefore, this indemnity witness that : -

1. In Pursuance of the above we, M/s. _____ do hereby agree to indemnify and keep indemnified APS Bhuj from any loss, damages, costs, charges, fine and expenses which may be incurred or sustained by APS Bhuj on account of imposition or increase in rates by the Government, Central or State, of any kind of taxes, duties, cess, Sales tax on works contract, excise duty, Octroi, service taxes etc. on the materials or

otherwise during the discharge by us of the said work of "Renovation of Entrance & Connecting Lobby" at ARMY PUBLIC SCHOOL BHUJ

2. We M/s._____further agree and undertake to bear and pay the said taxes, duties, octroi etc. as and when imposed by the Government, Central or State.

3. Any third-party claims, civil or criminal complaints, liabilities, site mishaps and other accidents or disputes and/or damages occurring or arising out of any mishaps at the site due to faulty work, for our negligence, faulty construction and/or for violating any law, rules and regulations in force, for the time being while executing/executed works by me/us,

4. Any damages, loss or expenses due to or resulting from negligence or breach of duty on the part of me/us or any of our sub-contractor/s if any, servants or agents.

5. Any claim by an employee of mine/ours or of sub-contractor/s, if any, under the Workmen Compensation Act, 1923 and Employer's Liability Act, 1938 or any other law, rules and regulations in force for the time being and any Acts replacing and/or amend the same or any of the same as may be in force at the time and under any law in respect of injuries to persons or property arising out of and in the course of the execution of the contract work and/or arising out of and in the course of employment of any workmen/employee.

6. Any act or commission of mine/ours or sub-contractor/s if any, our/their servants or agents which may involve any loss, damage, liability, civil or criminal action.

7. We shall not revoke it without the written consent of : .

Dated this _____ day of _____, Two Thousand Twenty Four

Signature of the Contractor

Seal

Name of Authorized Per

Schedule A :SPECIFICATIONS

GENERAL

- i. The entire work shall be done in first-class manner. The Contractor shall use materials of best quality and of approved manufacturers.
- ii. The work shall be carried out without any inconvenience to the occupants/officers. Any damage to property caused by the Contractor, shall be made good by the Contractor at his cost. The work, shall be done in sequence to complete all works required to be done, in shortest time as possible.

MODE OF MEASUREMENTS

All measurements shall be in metric units. Length and breadth to be measured correct to a centimeter.

SPECIFICATIONS

All the items of work shall be executed as per IS/BIS / CPWD specifications/standards relevant for carrying out the item/work. No deviations from IS/BIS norms shall be allowed. In case of any absence of standard, the directions of the APS Bhuj shall be followed.

The "Renovation of Entrance & Connecting Lobby" of ARMY PUBLIC SCHOOL BHUJ

INTRODUCTION:

The project entails refurbishing a space of 408 square feet, encompassing two entrance lobbies measuring 12' x 17' each, along with the inclusion of a staircase and a water dispenser area.

SCOPE OF WORK:

1. Demolition and Removal:

- Removal of existing flooring, walls, and ceiling materials as necessary Disposal of debris in accordance with local regulations.

2. Structural Work:

- Assessment and reinforcement of structural integrity as required.
- Installation of new support, beams or columns if deemed necessary.

3. Flooring:

- Installation of durable and aesthetically pleasing flooring materials suitable for high-traffic areas.
- Ensure compliance with safety standards and regulations.

4. Walls and Ceiling:

- Installation of new drywall or other appropriate materials for walls and ceiling.
- Application of paint or wall covering as per the design specifications.

5. Lighting and Electrical:

- Installation of energy-efficient lighting fixtures to enhance visibility and ambiance.
- Provision of adequate electrical outlets to accommodate various devices.

6. HVAC System:

- Evaluation of existing HVAC system and necessary upgrades or repairs.
- Installation of additional ventilation as required to ensure comfort and air quality.

7. Staircase:

- Construction or refurbishment of staircase to meet safety standards and regulations.
- Installation of handrails and non-slip treads for enhanced safety.

8. Water Dispenser Area:

- Provision of plumbing connections for water dispenser installation.
- Installation of countertops or other surfaces for dispenser placement.

TIMELINE:

Bidders are expected to provide an estimated timeline for the completion of the project, including key milestones and deadlines.

SUBMISSION REQUIREMENTS:

Detailed breakdown of costs, including labour, materials, and any additional expenses.

Proof of relevant licenses, certifications, and insurance coverage.

Previous experience and references from similar projects.

Any proposed designs or concepts for the renovation

TENDER EVALUATION CRITERIA:

1. Experience and qualifications of the contractor.
2. Proposed design and theme for the Entrance & Connecting Lobby.
3. Compliance with technical specifications and requirements.
4. Cost-effectiveness and value for money.

All bids will be reviewed carefully, and the contract will be awarded to the bidder offering the best combination of quality, cost-effectiveness, and adherence to the project timeline.

Part – II

(Financial Bid)

PREAMBLE TO SCHEDULE OF QUANTITIES

The "[Renovation of Entrance & Connecting Lobby](#)" of ARMY PUBLIC SCHOOL BHUJ

1. **Introduction:** This preamble provides essential information and guidelines for the preparation and submission of the Schedule of Quantities (SoQ) for the renovation of the reception area.
2. **Project Overview:** The renovation project encompasses the refurbishment of a 408 square feet area, including two entrance lobbies measuring 12' x 17' each, along with the integration of a staircase and a water dispenser area. The scope of work includes but is not limited to demolition, structural modifications, flooring, walls and ceiling installation, lighting and electrical, HVAC system evaluation and upgrades, staircase construction or refurbishment, and provision for a water dispenser area.
3. **Schedule of Quantities:** The SoQ serves as a detailed breakdown of all the materials, labour, and resources required to complete the renovation project. It facilitates accurate cost estimation, tender pricing, and contract administration. The SoQ must be prepared meticulously to ensure transparency, efficiency, and accountability throughout the project lifecycle.
4. Provide clear and comprehensive descriptions of each item of work, including quantities, units of measurement, and specifications.
5. Ensure that all materials, equipment, and labour required for each item are included in the SoQ
6. Cross-reference each item with the relevant sections of the tender documents, technical specifications, and drawings.
7. Price all items based on current market rates, considering factors such as quality, availability, and location.
8. A well-prepared Schedule of Quantities is essential for the successful execution of the reception area renovation project. Contractors are advised to carefully review the tender documents and guidelines before finalizing their submissions
9. GST or any other taxes inclusive of octroi and excise duty, levies, wages, etc. as per minimum wages Act etc. No other claim whatsoever in this respect shall be entertained. The rates shall be firm for the duration of this contract plus authorized extension period, if any.
10. Rate quoted by the contractor shall include for removal of debris out of premises to the safe Municipal Corporation limits, removing stains and cleaning the site thoroughly and unless the same is done to the satisfaction of the Consultant/ ARMY PUBLIC SCHOOL BHUJ, the bill will not be
11. Income Tax, Works Contract Tax or any other Tax as applicable will be deducted from any payment due to the Contractors. The Contractor shall furnish necessary documentary evidence related to PAN and Certificate for Registration under Works Contract Tax.
12. The BIS/CPWD specifications shall be followed wherever applicable, and in the absence of it, the decision of ARMY PUBLIC SCHOOL BHUJ will be final in respect of the specifications given by the ARMY PUBLIC SCHOOL BHUJ.
13. The tender rates shall be firm and shall not be subjected to variations on account of fluctuations in market rates, taxes or any other reasons whatsoever.

14. **RATES TO BE FILLED IN BILL OF QUANTITIES**

(a) The tenderer is requested to fill up rates both in figures and words. If on check there are differences between the rates given by the contractor in words and figures or in the amount worked out by him, the following procedure shall be followed.

(b) When there is a difference between the rates in figure and in words, the rates, which correspond to the amounts worked out by the contractor shall be taken as correct.

(c) When the amount of an item not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.

(d) When the rates quoted by the contractor in figures and in words tallies but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.

15. The clients do not bind themselves to accept the lowest or any tender and reserve the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.

16. Before tendering, the tenderer shall assess himself the existing condition of the buildings and the site, level of the site and give due allowance in his item rate tender for any provisions as necessary.

Note :

1. Workmanship should be of high quality, else, no payment shall be made.
2. Work should be completed within the stipulated time limit.
3. Contractors are advised to visit the site and understand the scope of work before quoting the rates.
4. Contractors are advised to carefully review the tender documents and guidelines before finalizing their submissions.

DECLARATION BY THE CONTRACTOR

We/I have read and understood all the instructions/conditions stated above and We/I accept all the above terms and conditions without any reservation. We/ I have taken in to account the above terms and conditions while quoting the rates.

I have visited the Army Public School Bhuj. I have personally gone through all the scope of work required to be done. I assure you that I have calculated and checked all the areas of work and there is no confusion left from my side. In future I will not claim for any kind of payment for increased areas.

Place :

Signature of Contractor(with
Name and Seal)

Date:

Address :